

**MEETING MINUTES**  
**ST. MARY'S COUNTY COMMISSION ON AGING**  
**March 28, 2016 -1:00 p.m.**  
**Garvey Senior Activity Center**

**GUEST SPEAKERS:** Sarah Miller, Community Programs & Outreach Division Manager  
Alice Allen, Senior Activity Center Division Manager

- Ms. Miller presented the Department of Aging & Human Services Road Show to the Commission members.
- Ms. Allen presented information about participation and unit of service rates to the Commission members.

**CALL TO ORDER:** The Chair called the meeting to order at 1:42 p.m. (This is a recorded meeting).

**ROLL CALL:** Members present were Janet Kellam, Chair, Linda Fry, Philip Holzbauer, Deborah Johnstone, Gail Murdock, Juanita Nether, and Cindy Williams. Department of Aging & Human Services staff members present were Lori Jennings-Harris, Director and Beth Sandberg, Senior Administrative Coordinator.

**ABSENT:** Nicky Pires and Norma Pipkin

**APPROVAL OF MINUTES:** Motion to approve the February 22, 2016 minutes with amendments was made by Mr. Murdock and seconded by Ms. Nether; the motion passed.

**COMMITTEE REPORTS:**

- Outreach Committee –Juanita Nether and Linda Fry  
The Outreach Committee intends to meet with the Community Programs & Outreach Manager to discuss outreach opportunities. Mr. Murdock suggested holding the next outreach opportunity in the evening. The members agreed.
- Legislative Update – Gail Murdock  
Bills are moving along.
- Garvey Council – Gail Murdock & Dale Taylor  
The Council is preparing for a planned event to be held in May at the Garvey Senior Activity Center.

**DISCUSSION OF OLD BUSINESS**

- Meeting with Calvert County CoA – Janet Kellam  
An informal meeting to discuss senior issues and resolutions is scheduled for March 31<sup>st</sup> to meet with Calvert County Commission on Aging officers.
- Meeting schedule for 2016-17(draft) – Janet Kellam  
Ms. Kellam asked for input on speakers. The meeting schedule was presented.
- Update on CoA Purpose and website – Beth Sandberg  
The updated purpose has been posted on the website.
- Revisit to focus areas of “Challenges” – Janet Kellam and Phil Holzbauer  
At each Commission meeting we will continue to discuss the challenges the Commission has identified in the Annual Report.

## **DISCUSSION OF NEW BUSINESS**

- Letter to George Erichsen and Concept review  
All 3 Concepts were reviewed and discussed.  
Ms. Kellam submitted a letter to George Erichsen, Director of the Department of Public Works & Transportation, indicating the majority of the Commission on Aging agrees that Concept 3 is the most advantageous for serving the needs of our senior population.
- April meeting place and plan – Janet Kellam  
The April meeting will be held at the Loffler Senior Activity Center.
- Tri-County CoA meeting – Janet Kellam  
The Calvert County Commission on Aging mailed the Save the Date flyer for the upcoming Tri-County Commission on Aging meeting.
- Agenda items – Janet Kellam  
If you attend a function as a private citizen and believe there will be Commission on Aging interest, Ms. Kellam encourages you to share the information.

**ADJOURNMENT:** Mr. Murdock made a motion to adjourn the meeting at 2:40 p.m. and Ms. Williams seconded; the motion passed.

### **Purpose:**

The purpose of the Commission on Aging is to provide the Commissioners of St. Mary's County with advice and assistance concerning county programs and resources offered for the senior residents of St. Mary's County and how best to work with the community to develop awareness and understanding of problems and concerns of the senior population.